

INVERURIE ACADEMY PARENT COUNCIL

AGM

Wednesday 6th September 2023

7.00pm – Hybrid Meeting: in person at ICC and via Teams

AGENDA ITEM	DISCUSSION	ACTIONS	RESPONSIBLE
Welcome	Alies welcomed everyone to the meeting, the first hybrid meeting to be held (and thanked Struan for support in setting this up to enable parents to attend)		
Attending / Apologies	<p><u>Attendance in person:</u> Alies Bartelds (Chair), Juliet Sorrell (Treasurer), Ruth Kydd (Secretary), Neil Hendry (Head Teacher), Struan Gardner (Depute Head Teacher), Lynda Ansell, Linda Barclay, Fiona Walker, Martin Misovic, Frances Swanson, Desray Bothma, Ellen Delph, William Heinemann, Marlene Heinemann, Laura Marr, Andy Marr, Lynn Thomson, Thomas McLeman, Leeanne Robertson, Anne Gibson, Cllr Neil Baillie, Cllr Marion Ewen, Ola Odunmbaku and Charlotte Bathgate</p> <p><u>Attendance via Teams:</u> Simon Glazier, CarolAnn Lorimer, Joanne Taylor, Carolyn Wilson, Karen Simpson, Sam Gordon,</p> <p>Apologies: Vaila Spencer, Cllr Judy Whyte, Moragh Boyle, Jenny Coutts, Cllr David Keating</p> <p>Additional requests to join the PC received via email: Pamela Phipps</p> <p>All those wishing to join should send an email to inverurieacademypc@gmail.com and provide a response to the following:</p> <ul style="list-style-type: none">- Your First and Last Name- Your Email address- If you are okay for your email address to be shared with your fellow PC members (Yes/No)- Year group(s) your child(ren) is/are currently in (S1/S2/S3/S4/S5/S6) <p>Please be aware that all Inverurie Academy PC members are required to abide by its constitution and policies (https://inverurie.aberdeenshire.sch.uk/constitution/)</p>		
Approval of 2022 AGM minutes	Proposed by Alies Bartelds and Leeanne Robertson seconded		
Parent Council Chair Report	Alies has provided a full Chairs report (to be added to these minutes) outlining the successes over the past year and thanking everyone for their valuable contributions. This year, the PC have had input into recruitment for a DHT and also policies proposed by the school (the consultation has formed part of the PC meetings).		
Parent Council Treasurer Report	Juliet thanked Atholl Scott for their work in approving the accounts. Current balance is £1608.72, a big part of the income last year was from easyfundraising (Inverurie Academy Parent Council Fundraising 		

	<p>Easyfundraising) which was a significant increase on the previous year. Explanation provided as to the function of the easyfundraising site and link above for those who wish to send it on. In short, if you purchase items online and go to the webpage from the easyfundraising site, then Inverurie PC will be provided with a percentage of the online spend. The Aberdeenshire Council grant was the same as before and the expenditure was to sponsor the award at awards ceremony (£250 for 5 years of sponsorship). Query raised around fundraising at secondary school and it was agreed that this would be for the benefit of pupils (previous examples included funding for mental health support).</p>		
Head Teacher update	<p>Neil thanked the committee for their support and is encouraged to see so many parents attend the meeting (either virtually or in person). Looking forward to working with everyone again this year, and from a fundraising perspective it would be good to have support for the proposed trip/s to Outward Bound at Loch Eil (further detail in PC meeting after the AGM).</p>		
Election of Office Bearers	<p>Alies thanked Sheila Cunningham who was stepping down from the role of Vice Chair after many years of support on the exec committed and she invited nominations for the office bearer posts:</p> <p>Chair: Alies Bartelds (proposed Ruth Kydd, seconded Linda Barclay) Vice Chair: Ruth Kydd (proposed Alies Bartelds, seconded Leeanne Robertson) Treasurer: Juliet Sorrell (proposed Ruth Kydd / seconded Alies Bartelds) Secretary: Frances Swanson / Ellen Delph (proposed Ruth Kydd, seconded Juliet Sorrell) Social Media Admin: Anne Gibson Fundraising co-ordinator: discussion around the role and what the PC uses the money towards. The pub quiz is due to be run again in the winter term and other fundraising ideas are possible for the pupils to benefit. For the pub quiz Alies requested support: Linda Barclay offered to assist with this.</p>		
AOCB	None		

INVERURIE ACADEMY PARENT COUNCIL

AGM 2023

Parent Council Report

Parent Council committee meetings are informal and a great opportunity to share your views with other parents, senior members of the teaching team, students, and our local Councillors.

Thank you all for your positive contributions to our Committee Meetings during the last year.

Some of our significant highlights have been:

- Active involvement in the recruitment panel for Deputy Head Teachers.
- Contributed to the schools' Attainment Action Plan.
- Contributed to the Schools Communication Policy.
- Helped organising a set of mental health workshops for parents and pupils by Beth Rose from SAMH.
- Sponsored the "Parent Council award for Developing School Ethos" at the Awards Ceremony.
- Continuing to share items of interest with parents/carers through our regular updates on Facebook - Parent Forum Inverurie Academy and Twitter - @InveruriePF. Parents/carers can also contact the Parent Council at inverurieacademypc@gmail.com to share their views and they can catch up with everything discussed at Parent Council meetings by reading our [Minutes](#) on the Parent Council's section of the Academy's website.
- Attending the P7 Induction Event to chat to parents/carers about the Parent Council activities and encouraging them to become involved.

We also welcomed members of the Senior Leadership Team as well as other experts along to our meetings and shared our views on a range of topics –

- Jill Milne (ADHT) presented an overview of the new Attainment Action Plan.
- Julian Shepard presented the newly updated Mobile Phone Policy

Looking forward to the current school year, the Parent Council is, amongst many other things, planning to:

- Actively engage in the consultation to review of any existing or new School Policies.
- Work with the school on mental health wellbeing projects.
- Continue our active involvement in the recruitment panel for Deputy Head Teachers.

Alies Bartelds
Chair
September 2022

Treasurer Report

Inverurie Academy Parent Council

Accounts for period ended 31 August 2023

Bank Account: Sort Code 802260 Account No: 10203467

Treasurer: Juliet Serrell



ATHOLL SCOTT
ACCOUNTANCY

	<u>2023</u>	<u>2023</u>	<u>2022</u>	<u>2022</u>
	£	£	£	£
Opening Bank & Cash Balance		1170.37		2255.81
INCOME				
EasyFundraising	£ 183.30		£35.50	
Aberdeenshire Council Grant	£ 505.05		£505.05	
TOTAL		£688.35		£540.55
		£ 1,858.72		£2,796.36
EXPENSES				
AFCTT Train the Trainer			£1,500.00	
Thomson Partnership			£125.99	
Inverurie Academy Annual Awards Sponsor	£ 250.00			
TOTAL		£250.00		£1,625.99
Closing Bank & Cash Balance		£1,608.72		£1,170.37
Cash Float		£ -		£ -
Bank Balance		£ 1,608.72		£ 1,170.37

We can certify without carrying out an audit from the books and records provided, the above Statement is a true and fair reflection of the income and expenditure of the Inverurie Academy Parent Council.

A. Muir FCGA.