**House Captain**

**Roles and Responsibilities**

House Captains should be aware that they represent the school at all times and should therefore behave in a manner which presents the best aspects of the school and is in keeping with the Core Values of ambition, inclusion, integrity and respect. This includes wearing school uniform during the school day and on all occasions when representing the school. House Captains are also expected to exhibit leadership within the school and exemplify the standard of conduct expected of students, with particular focus on their House group.

Duties:

* House Captains are expected to organise, chair and minute the House Council meetings. Minutes should be issued to all House Council members and the relevant Guidance teacher within 3 working days.
* House Captains are expected to introduce themselves to all PSE classes within their House early in the new term in August.
* All House Captains to work as a team to plan, organise and deliver House Assemblies throughout the session.
* House Captains may be asked to undertake House tasks for their Principal Teacher of Guidance.

House Captains are supported to undertake their roles and responsibilities by their Principal Teacher of Guidance and their School Captains.