



S4-S6 Assessment Period

Monday 18th January – Friday 29th January 2016

Pupil Instructions

Assessment Timetable

You should now have your assessment timetable (issued before the Christmas break) and teachers will have instructed you to highlight or circle the assessment you are taking on each day. These should be clear from your timetable, but if you are still unsure then please ask your teachers. If you have not received a copy, please collect one asap from the school office or see the copy in the 'Assessment Period' tab (under 'Curriculum') on the school website. NB -Times for Music practical assessments and Hospitality practical assessments have been issued to individual pupils.

Please ensure you bring any necessary equipment (pens, pencils, etc) to each assessment.

Some points to note:

- When not undertaking an assessment, or if you don't have any assessments scheduled, you should attend your normal classes each day during the periods on the timetable.
- All exams will take place **in class** other than National 5 English, Higher English, National 5 Maths, Higher Maths and the Modern Languages listening assessments for National 5 and Higher, which will all take place **in the Hall**.
- When you are in class and not taking an assessment your teacher will direct the work you should do. This may include some revision time as well as other course activities.
- All Assessment Arrangements (AAs) are being coordinated by Miss Littlejohn/ Mrs Gerrie. Students who are entitled to Assessment Arrangements for their National 5, Higher or Advanced Higher assessments will be notified of their arrangements.

Assessments in the hall (English/Maths/Modern Languages listening)

Please be at the waiting area outside Barra Base at least **5 minutes** before the assessment starts. You will be called to the hall from this area by an invigilator.

Mobile phones, I-pods (or any similar portable devices), pencil cases, jotters etc are not permitted to be taken into the exam hall, and must be left somewhere safe. If you do not have a locker you will be allowed to leave your bag in the study room. Please do not leave valuables there; they can be left on the stage at the front of the hall if necessary.

As soon as the assessment in the hall is finished you must remain silent until all the papers have been collected in by the invigilator. The invigilator will then dismiss pupils from the hall. Please leave the hall quietly and do not congregate outside the hall after an assessment as there may still be candidates sitting an assessment. Please return to the study room, then back to class.

Good luck!

