**IAPC AGM - MINUTES - 12th SEPTEMBER 2017**

| **AGENDA ITEM** | **DISCUSSION** | **ACTIONS** | **RESPONSIBLE** |
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| **Welcome** | Elizabeth welcomed everyone along to the meeting. Encouraging to see so many new faces in attendance |  |  |
| **Attending/Apologies** | Attending: Shona Strachan, Louise Liddell, Tracey Skene, Vicky Torrance,Anne Hitchcox, Guy Carnegie, Judy Whyte, Diona Bermudez, Samantha Tribe, Helen Spencer, Gail Winchester, Nicola Strachan, Alison King, Valerie Napier, Elizabeth Watt, Mark Jones, Emma West, Stuart Laird  Apologies**:** Sheila Cunningham, Sam Grant, Alies Bartlett, Sue Redshaw, Fergus Boyle, Lynne Mackenzie |  |  |
| **Approval of Previous AGM Minutes** | Proposed: Valerie Napier  Seconded: Sam Tribe |  |  |
| **Parent Council Report** | See separate attachment |  |  |
| **Treasurer Report** | Balance £1239.69 Cash in hand £12.89. As per advice from auditor cash in hand will be banked. |  |  |
| **Election of Office Bearers** | Elizabeth thanked Fergus for all his help and support during his time as a PC member.  Chairperson: Elizabeth Watt Proposed: Guy Carnegie Seconded: Sam Tribe  Vice Chairperson: Sheila Cunningham Proposed: Shona Strachan Seconded: Valerie Napier  Treasurer: Tracey Skene Proposed: Nicola Strachan Seconded: Shona Strachan  Secretary: Shona Strachan Proposed: Guy Carnegie Seconded: Anne Hitchcox  Committee Members:  Alies Bartelds; Alison King, Anne Hitchcox, Emma West, Guy Carnegie, Helen Spencer, Judy Whyte, Louise Liddell,  Lynne Mackenzie, Nicola Strachan, Sam Grant, Sheila Cunningham, Shona Strachan, Sue Redshaw, Samantha Tribe, Valerie Napier. |  |  |
| **Head Teacher Views on Parental Engagement** | Mark welcomed the support of the Parent Council in providing their perspective on the school’s Improvement Plans. He also mentioned that he planned to increase the opportunity for parental involvement through –  Parent Focus Groups – These opportunities will replace the parent questionnaires at Parents’ Evenings.   * Evaluation of Values * Refresh of the School Uniform * The Quality Improvement Visit – 04 10 17 - is an initial visit before the full Inspection takes place within the next 18 months. Views gathered through interviews with the Inspectors.   Community Learning Calendar - programme published on the school’s website.  Governance Review – impact still being reviewed, however one of the main changes is that Headteachers will have increased autonomy and accountability for their schools and increased levels of Parental Engagement will be encouraged. |  |  |