

## Inverurie Academy Parent Council Committee Meeting – Minutes

Wednesday 27th May 2020

AGENDA ITEM	DISCUSSION	ACTIONS	RESPONSIBLE
<b>Welcome</b>	Elizabeth welcomed everyone to the Skype meeting		
<b>Attending/ Apologies</b>	<u>Attending:</u> Elizabeth Watt, Sheila Cunningham, Cara Hay, Martin Misovic, Leeanne Robertson, Juliet Serrell, Shona Strachan, Samantha Tribe, Emma West, Lyndsay Aspey, Alies Bartelds, Kay Diack, Gail Winchester Mark Jones (HT) Cllr Neil Baillie, Cllr Lesley Berry, Cllr Marion Ewenson, Cllr Judy Whyte <u>Apologies:</u> Louise Anderson		
<b>Matters arising from previous Minutes/ Approval</b>	Minutes approves by Shona, seconded by Juliet.  <u>Updates:</u> <ul style="list-style-type: none"> <li>– Defibrillator and cabinet have now been chosen. Keiran’s Legacy will arrange the purchase, with the Parent Council refunding the full amount. Aberdeenshire Council will cover installation. The defibrillator will be installed once the campus is completed. Keiran’s Trust is offering defibrillator training to S6 pupils.</li> <li>– Re-uniform: This will be raised again with the pupil led Eco group and Uniform group next term.</li> </ul>	Keep in touch with purchase/installation  Contact groups next term	Mark/Elizabeth  Elizabeth
<b>Treasurer Update</b>	Balance £3,166.48 as of 1 <sup>st</sup> April, after funds raised by quiz (£2,000) added. Approximately £1,800 will be required for the defibrillator costs.	Refund Keiran’s Trust	Elizabeth/Emma
<b>Headteacher Update and Presentation</b>	<u>Update:</u> See information on attached slides. Key points: <ul style="list-style-type: none"> <li>– Inspection: No change in date to return of Inspectors advised.</li> <li>– Awards: Two-part virtual award ceremony on 18th June. S1-S3 will have a focus on online learning, S4/5/6 will focus on school subjects.</li> <li>– Staffing: Numerous recent appointments; should be fully staffed when we enter the new school.</li> </ul>		

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	<ul style="list-style-type: none"> <li>- Student roles: Lots of applications for prefects, peer supported and captain positions.</li> <li>- Equalities: Process been slowed by COVID but new process map outlines updated plans for next year. Will bring back to PC at November meeting.</li> <li>- Online teaching: Nearly 200 parents completed survey. Results show the online platform has been really well received. Feedback and variety could be better, staff will work on those. Parents are keen on small group tutorials – these should be run through Google Meet, now being tested so hopefully will be available soon. Drop in sessions also suggested – face to face contact is really useful for pupils. Peer to peer chat may also be useful. Private message function to enable students to message teachers. Google Guardian to be rolled out from August. All students to be invited to share their views about their online learning experience.</li> <li>- Tracking and Reporting: Consultation on how to improve the parent/carer experience at Parents Nights still planned. Prelims will be moved back by a week in January so they don't occur immediately after Xmas holiday. New DHT will be looking into tracking and reporting plans when appointed.</li> <li>- Improvement Planning - Parent Council's priorities from Core Values survey are reflected in the Plan.</li> <li>- Learning and Teaching event planned for parents/carers in May 2021.</li> <li>- Attainment – Positive signs of improvement. Students encouraged to select a breadth of courses from across all faculties.</li> </ul>	<p>Bring to PC meeting in November</p> <p>Survey to be issued to all students</p> <p>Forward draft to Parent Council Invite Parents/Carers</p>	<p>Elizabeth/Mark</p> <p>Senior Leadership Team</p> <p>Elizabeth Mark</p>
<p><b>Impact of COVID 19/ Q&amp;A</b></p>	<p>Update on current plans for August - November (all subject to change):</p> <ul style="list-style-type: none"> <li>- Aim to restart school in August 11th (10th for teachers). Will organise pupils attending on a rota basis. S1-3 are larger year groups – they may have to have one week in school, two at home. S4-6 rota might be different, with one week in school then two at home. This means siblings may not be on the same rotation.</li> <li>- Education Scotland providing a suite of learning information for the S1 – S3 – Broad General Education. As our S2 students choose their courses for the senior stage at the end of S2, the Academy will tailor the information for S3.</li> <li>- When in school, lessons will be delivered in class using social distancing. Lessons will be audio-recorded and uploaded to Google classroom. So whether on week in school or week home, pupils in the same class will be working on the same materials at the same time.</li> </ul>		

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	<ul style="list-style-type: none"> <li>- Staffing is a concern – 26% have shielding letter or other anxieties about returning to work. Track and trace will lead to widespread absences at short notice.</li> <li>- Transport: serious issues regarding social distancing, the school and council are still working on this (see Q&amp;A document)</li> <li>- Social distancing: Need to look after staff as well as pupils by ensuring social distancing in school. Might reduce lunch hours or require packed lunches.</li> <li>- Campus: May have closures in first week of school return to allow campus move.</li> </ul> <p><i>Detailed Q&amp;A responses listed in attached document.</i></p>		
<b>AOB</b>	Purchase a pull-up banner to promote Parent Council at Parents’ Evenings, Transition Evenings etc	Investigate costs and agree content/layout.	Elizabeth/Parent Council
<b>Date of Next Meeting</b>	<p><b>Thursday 10th September 2020</b>  AGM: 6.30-7pm  Meeting: 7-8.30pm. Head teacher topic: <u>“Attainment: Evaluating student performance in the 2020 SQA exams”</u>.</p>	Confirm venue	Mark/Elizabeth