

Inverurie Academy Parent Council AGM Minutes

Tuesday 11th September 2018

AGENDA ITEM	DISCUSSION	ACTIONS	RESPONSIBLE
Welcome	Elizabeth welcomed everyone along to the meeting.		
Attending/Apologies	<p><u>Attending:</u> Elizabeth Watt, Emma West, Shona Strachan, Stuart Laird, Samantha Tribe, Lyndsay Aspey, Tracey Skene, Kay Diack, Cllr Lesley Berry, Sam Grant, Valerie Napier, Cllr Marian Ewenson, Cllr Judy Whyte, Anne Hitchcox, Shaz Cowling, Sheila Cunningham, Vicky Mackintosh, Michelle Charles, Lyne Western, Gail Hempseed, Juliet Serrell, Deborah Collinson, Claire Green, Lindsay MacInnes, Emma Stephenson, Mark Jones (HT), Shona Lees (MCR Pathways), Dawn Lynch (DHT), Brodie (School Captain)</p> <p><u>Apologies:</u> Louise Liddell, Guy Carnegie, Sue Redshaw, Cllr Neil Baillie</p>		
Approval of 2017 AGM Minutes	<p>Proposed: Sam Tribe Seconded: Tracey Skene</p>		
Parent Council Report	See separate attachment.		
Treasurer Report	<p>Accounts were audited and the current balance is £777.63. Following the last Committee Meeting held on 6th June, the Committee took a vote by email to donate £250 to the S5 and S6 Common Room so once this is paid the balance will be £527.63.</p>		
Election of Office Bearers	<p>Elizabeth invited nominations for the Office Bearer posts.</p> <ul style="list-style-type: none"> • <u>Chair:</u> Elizabeth Watt - Proposed: Lesley & Seconded: Stuart • <u>Vice Chair:</u> Sheila Cunningham - Proposed: Shona & Seconded: Sam • <u>Secretary:</u> Shona Strachan - Proposed: Judy & Seconded: Sheila • <u>Treasurer:</u> Emma West - Proposed: Elizabeth & Seconded: Shona <p>Elizabeth explained that Parent Council Committee meetings are open to all members of the Parent Forum and everyone is welcome to come along</p>		

AGENDA ITEM	DISCUSSION	ACTIONS	RESPONSIBLE
	<p>to each one. Anyone can join the Parent Council by indicating their interest on the Attendance Register and this gives you the right to vote on decisions made at Parent Council meetings.</p> <p><u>Committee Members:</u> Anne Hitchcox, Claire Green, Deborah Collinson, Gail Hempseed, Judy Whyte, Juliet Serrell, Kay Diack, Louise Liddell, Lyndsay Aspey, Lyne Western, Michelle Charles, Sam Grant, Samantha Tribe, Shaz Cowling, Sue Redshaw, Valerie Napier, Vicky Mackintosh.</p>		
Vote on revised Parent Council Constitution	<p>As the Constitution was written in November 2015, it was reviewed this year to ensure it still covered all aspects of our Parent Council. In addition, a separate document was written to outline the Duties and Responsibilities of our Office Bearers. All members of the Parent Forum were given the opportunity to consider the revisions prior to the AGM. One comment was received, shared with everyone and agreement given to include it as a final update to our Constitution. A vote was taken on the new format and the results were - 16 votes to accept the revisions and 0 votes to remain with the previous layout. Posted to the Parent Council section of the Academy's website.</p>	<p>Copy to be sent to the Council as part of their procedure to release annual funding.</p>	<p>Elizabeth</p>
Head Teacher Views on Parental Engagement	<p>See attached slide.</p>		
AOCB	<p>None. Meeting closed at 7.05pm</p>		