**Inverurie Academy Parent Council Committee AGM**

**Thursday 10th September 2020**

| **AGENDA ITEM** | **DISCUSSION** | **ACTIONS** | **RESPONSIBLE** |
| --- | --- | --- | --- |
| **Welcome** | Elizabeth welcomed everyone to the Skype meeting |  |  |
| **Attending/Apologies** | Attending: Alies Bartelds, Amanda Stevens, Amelia Davis, Cara Hay,Charlotte Bathgate, Elizabeth Watt, Frances Swantson, Gail Winchester,Gregor McIntosh, Juliet Serrell,Kay Diack, Laura Simpson, Leeanne Robertson, Lyndsay Aspey, Ruth Kydd, Sam Grant, Samantha Tribe, Sheila Cunningham,Shona Strachan, Simon Glazier, Stuart Laird, Susan Weetman, Tracey BarclayMark Jones (HT), Alison Drysdale (DHT), Scott Campbell (Teacher)Cllr Judy Whyte, Cllr Lesley Berry, Cllr Marion Ewenson, Cllr Neil Baillie,Apologies: Emma West, Louise Anderson, Louise Liddell,Martin Misovic,Valerie Napier |  |  |
| **Approval of 2018 AGM Minutes** | Proposed: Shona StrachanSeconded: Kay Diack |  |  |
| **Parent Council Chair’s Report** | See attached document |  |  |
| **Treasurer Report** | Current balance: £1,289.68. Annual auditing has been delayed by COVID restrictions, but this will be completed as soon as possible. | Audit accounts | Emma |
| **Election of Office Bearers** | Elizabeth invited nominations for the Office Bearer posts.* Chair: Elizabeth Watt (Proposed: Sheila Cunningham; Seconded: Samantha Tribe)
* Vice Chair: Alies Bartelds (Proposed: Elizabeth Watt; Seconded: Shona Strachan)
* Secretary: Simon Glazier (Proposed: Sheila Cunningham; Seconded: Leeanne Robertson)
* Treasurer: Emma West (Proposed: Alies Bartelds; Seconded: Sheila Cunningham)
* Social Media Co-ordinators: Ruth Kydd and Cara Hay; Sheila Cunningham and Samantha Tribe will help if required.
* Fundraising Co-ordinator: Shona Strachan (Proposed: Samantha Tribe; Seconded: Alies Bartelds)

Parent Council Committee meetings are open to all members of the Parent Forum and everyone is welcome to come along to each one. Anyone can join the Parent Council by indicating their interest on the Attendance Register at each Parent Council Committee Meeting. Membership allows you to vote on decisions made at Parent Council meetings.Committee Members:The following attendees, and those unable to attend this meeting, are confirmed as members after noting their interest: Alies Bartelds, Amanda Stevens, Amelia Davis, Cara Hay, Charlotte Bathgate, Elizabeth Watt, Emma West, Frances Swanston, Gail Winchester, Gregor McIntosh, Juliet Serrell, Kay Diack, Laura Simpson, Leeanne Robertson, Lyndsay Aspey,Louise Anderson, Louise Liddell, Martin Misovic, Ruth Kydd, Sam Grant,Samantha Tribe, Sheila Cunningham, Shona Strachan, Simon Glazier,Susan Weetman, Tracey Barclay, Valerie Napier | Handover to SimonArrange handover meeting | SheilaSheila |
| **Head Teacher Views on Parental Engagement** | Mark thanked parents for their support and engagement this past year, particularly during the lockdown period. |  |  |
| **AOCB** | None |  |  |