



**Mark Jones**  
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Thursday 24<sup>th</sup> August 2017

Dear Parent/Carer,

**RE: Selbie House Guidance Arrangements**

As you will be aware, Selbie House has two Guidance teachers, working on a job share basis. Many of you will know Mrs May, who works on a Monday, Tuesday and Wednesday. Immediately prior to the holidays, Miss Taylor (who has been covering Selbie House on both a part time and full time basis) was appointed into a full time and permanent post for Davah House.

I write to inform you that following a competitive interview process over the summer holiday period, Mrs MacKintosh will take up the post of Principal Teacher of Guidance for Selbie House on a Thursday and Friday, effective as of the week beginning 11<sup>th</sup> September. Mrs MacKintosh already knows many of the Selbie House pupils from her previous work as part of our English Faculty.

I am very conscious of the important role our Guidance team play, and so am really pleased that Mrs MacKintosh is able to take up post so quickly.

In the interim period, any pupil who wishes assistance or advice may visit the Guidance suite during the school day, and another member of the team will make time to see them. Should you wish to get in touch on a Thursday or Friday, please contact the relevant Year Head for your son or daughter, who will be happy to help.

As a reminder, the Year Heads are as follows:

S1: Ms Lynch

S3: Mr Paterson or Mrs Fraser

S5: Mr Hamilton

S2: Mr Hamilton

S4: Mr O'Connor

S6: Mrs Fraser

I am sure you will join with me in welcoming Mrs MacKintosh to her new post.

Yours faithfully,



Ms D Lynch  
Depute Rector