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Ref: **PF/SS**

24 May 2017

Dear Parent/Carer

Your child has recently completed their S3 e-profile on Glow. Below is some detail on what a profile is and its purpose.

A profile is a document that is:

- a snapshot of a learner's achievements at a given point in time;
- a record created by learners to share with their parents/carers;
- a range of information about a young person's learning;
- one of the ways in which a learner's achievement can be recognised.

The purpose of the profile is:

- to provide learners with a reflective summary statement of achievement as they move from S3 into the senior phase;
- to provide learners with a summary of achievements to help them plan for future learning and development;
- to challenge, motivate and support all children to achieve their best;
- to build learners' skills and capabilities to reflect on their learning.

What is the difference between a report and a profile?

A profile:

- is created independently by the learner with guidance from their teacher;
- is a record of achievement, including achievement outwith school;
- can include, but does not need to identify, development needs.

A report:

- is completed by a teacher;
- details information on a young person's progress in learning;
- includes next steps for development.

Your child can access their profile and show it to you at home via Glow following the instructions on the attached leaflet. If you do not have internet access at home, please tick the relevant box on the slip at the bottom of the letter and return it to me at the school. We can either arrange for you to receive a paper copy or organise a suitable time for you to come into school to view the profile online here.

We hope that your child has found the process of compiling the profile meaningful, and by reading it you will gain an insight into their own views on how much he/she has achieved in the past academic session. Self-evaluation is an important and transferable skill which we hope pupils are developing through the profiling process.

Please complete the reply slip below to confirm you have seen your child's profile and return it to the school by no later than Friday, 2 June 2017.

Yours faithfully

**Mrs P Fraser
Depute Rector**

X.....

S3 Profile Reply Slip

Pupil Name: _____ Register Class: _____

- I can confirm that I have seen my child's S3 profile.

We would appreciate your feedback about the profile. Please comment in the box below.

- I do not have internet access at home. I would like to receive a paper copy/arrange a suitable time to come into school to view the profile (delete as appropriate).

Parent/Carer Signature: _____ Date _____