



Mark Jones

Rector
Inverurie Academy
Jackson Street
Inverurie AB51 3PX
Tel. 01467 621655
Fax 01467 624425
inverurie.aca@aberdeenshire.gov.uk

Wednesday 28th June 2017

Dear Parent/Carer,

RE: Davah House Guidance Teacher

As you may be aware, Mr Hepburn retires from his post as Principal Teacher of Guidance for Davah House at the end of this week, after a career spanning some 38 years. I am certain that you will join with me in wishing him well for a long and healthy retirement.

I am delighted to write to inform you that after a competitive interview process, Miss Claire Taylor has been appointed to the role of full time Principal Teacher of Guidance. Miss Taylor will take over from Mr Hepburn in the new term. Since October 2015, Miss Taylor has been working across two posts in our school and therefore has a good range of knowledge and experience to bring to this post.

I am conscious of how important the relationship between pupils, parents/carers and school is, and so am pleased to be able to confirm these arrangements for you prior to the end of term. I trust that you will join me in formally welcoming Miss Taylor to her new position with Davah House, and know that she looks forward to getting to know you and your son(s) or daughter(s) better in due course.

Mr Hepburn will return to us over the next year in his new role as Chief Invigilator, and so our senior students will benefit from having a familiar face greet them and ensure the smooth running of proceedings during our SQA examinations.

Yours faithfully,

Ms D Lynch
Depute Rector