**Inverurie Academy Parent Council AGM Minutes**

**Wednesday 28th September 2016**

| **AGENDA ITEM** | **DETAIL** | **DECISION** | **ACTION** |
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| **Welcome** | Ian Parkin AHT welcomed everyone along to the meeting. |  |  |
| **Attending** | Anne Hitchcox, Tracey Skene, Sheila Cunningham, Nicola Strachan, Gillian Christie, Lynda Munro, Howie Stewart, Sam Grant, Cllr Brian Stuart, Ian Parkin, Alies Bartelds, Sandra Watson, Guy Carnegie, Samantha Tribe, Elizabeth Watt, Valerie Napier, Cllr Hamish Vernal, Fergus Boyle, Cllr R Cowling, Shona Strachan |  |  |
| **Apologies** | Steven Wilson, Jennie Shewan, Katie Watt, Yvonne Christie, Roger Mutch, Mandy Adam, Judy Whyte, Tricia Barnett |  |  |
| **Approval of previous AGM Minutes** | Proposed – Sam Grant  Seconded – Elizabeth Watt | Minutes to be published on school website. | Shona |
| **Parent Council Report** | Neil Skene will continue to be the link to the Business Network Group Inverurie.  Fergus had represented the PC on the judging panel of the YPI and it had been a difficult job to separate the top three finalists. PC had donated money and it was felt that we should consider doing this again.  There have been links with Judy Whyte through the Business Association.  Mandy Adam – Safer Routes to School. |  |  |
| **Treasurer Report** | Current Balance £1446.69 in Bank Account. £12.89 cash in hand. Accounts are with the Auditor. A suggestion for next year`s Auditor was given. | Contact to be made with potential Auditor.  Names of signatories to bank account to be changed. | Tracey  Howie |
| **Inverurie Academy Report** | Lack of staff available over the whole of Aberdeenshire is at present a problem that the Council are aware of. A letter update from AHT was posted on the website 28/9/16. Interviews will be taking place next week for various posts. The question was asked what the council are doing regarding the lack of teachers available. Council are looking at more affordable housing as cost of living a factor as a number of teachers look elsewhere for jobs after completing teacher training.  Also the number of people coming through the training is not at present meeting the demand. There is an incentive for people moving into the area to return to work (£5000) however nothing for those already in the area. Cllr Stuart will pass this onto the Chair of Education.  It has been agreed by Vincent Docherty that due to the new build another DHT will be added to the Senior Management Team and a number of staff from within the school have applied.  Letter had already been sent to Parent Forum advising that Linda Evans has resigned and the advert has now gone live for the H/T post. Closing date 16/10/16. Ian Parkin advised that he had been asked to stay in post until October and he was asked if he would continue in the post until an appointment made. However this has yet to be decided due to the sustainability regarding travelling over the winter months.  A request was made that Ian stay on to mentor the new HT later in the meeting. Ian then went on to advise that there is a strong management team who have been doing a great job. A number of formal enquiries had been made prior to the advert going live. Parent Council will be involved in the appointment of the new H/T. Closing date Sunday 16th October 2016, Wednesday 2nd November 2016 Long Leet, Tuesday 8th November 2016 Short Leet Meeting, Week Commencing 14th November 2016 Shortleet interviews. As more notice has been given regarding interview dates etc the PC will get the ball rolling on their involvement.  Current school role 887.  Floor plans for the new build were passed round for people to view. A meeting for the PC prior to the Public Consultation meeting (09/11/16) was welcomed.  School has met with Judy Whyte of the Business Association and Alex Drummond from Bank of Scotland in connection with the Developing the Young Workforce initiative through work experience and apprenticeships and happy to continue with this.  An event was held by all the Clubs/Activities available in school. Fantastic representation as there are a large number of groups/activities available.  Exam Update – See separate information. It was advised that it was felt that the school should be performing better and a meeting was held with all Faculty Heads and Action Plans agreed.  A number of suggestions were put forward regarding this – passing all the units but the challenge higher at the final exam, continual assessments marked differently to the exam resulting in not so good Assessment marks but higher exam marks, first formal exams with no prelim preparation. Brilliant job done on the transition process. | Contact QIO and arrange a meeting with the PC members to discuss their role in the interview process.  Ian Parkin to make contact with the QIO on PC’s behalf to find out suitable dates for meeting. | Elizabeth  Ian Parkin |
| **PC Role** | See Separate Information. |  |  |
| **Election of Office Bearers** | Cllr Stuart chaired this part.  Chairperson – Elizabeth Watt Proposed – Sheila Cunningham Seconded – Sam Grant  Vice Chair – Sheila Cunningham Proposed Shona Strachan Seconded – Samantha Tribe  Secretary – Shona Strachan Proposed Fergus Boyle Seconded – Tracey Skene  Treasurer – Tracey Skene Proposed – Shona Strachan Seconded – Sheila Cunningham |  |  |
| **AOCB** | It was advised that the work was now well under way with the new school at Uryside with a potential completion date of October 2017. Still no plans for Market Place building.  There will be sharing of the facilities with the new Sports Trust.  Public consultation regarding new school will be soon.  Pedestrian safety an issue over the whole town a concern due to traffic/speed and this is being actively pursued. Community Council have requested the Council do another survey.  PC meeting agendas to be published on the school website prior to the meeting.  PC website to be looked into with a link available on the school website. This will enable the PC to update information.  PC information on the school website requires to be updated. | Send to school when ready.  Updates to be forwarded to school. | Shona  Elizabeth |
|  | AGM closed and Committee Meeting opened |  |  |