



**Dawn Lynch**  
Depute Rector  
Inverurie Academy  
Jackson Street  
Inverurie AB51 3PX  
Tel. 01467 621655  
Fax 01467 624425  
inverurie.aca@aberdeenshire.gov.uk

Wednesday 4<sup>th</sup> January 2017

Dear Parent/Carer,

**RE: Adverse Weather Procedures**

As the winter weather becomes more unsettled, I thought that it might be helpful to remind you of our Adverse Weather procedures. The school receives a detailed daily weather forecast which helps us to be aware of the likelihood of severe weather in advance.

When severe weather takes hold, school transport providers may make changes to their normal operations for safety reasons. Any changes to school transport operations will be announced as soon as possible via the school closure website and school (telephone) information line. These will both be updated regularly during periods of inclement weather.

The school closure website can be found here:

<https://online.aberdeenshire.gov.uk/Apps/schools-closures/>

The school information line telephone number is 0870 054 4999. Please use PIN number 021060 to hear Inverurie Academy information.

Where school transport is not running, please do not take your son/daughter to school yourself unless it is safe to do so. If you do take your son/daughter to school, you must also be able to collect them at the end of the day, or at short notice during the day should the decision be made to close the school early.

In the event that the school is closed or transport is not running, pupils should continue to work at home on homework tasks, revision tasks, or work available online through GLOW.

Should there be a need to (fully or partially) close the school early, you will be notified via telephone call or text message, and information will be posted on the closure website and school information line. Please rest assured that the decision to close the school will only be taken in the most extreme circumstances.

All pupils who travel to school via school transport or who do not live within our immediate catchment area have been involved in an emergency closure drill and so are aware of what to expect in these circumstances. It is very important that there is no delay to school transport leaving in the event of extreme weather, and so pupils should ask if they are at all unclear of the process to follow. It is imperative that pupils travel on the correct bus, and that they carry their bus pass with them every day.

Yours sincerely,



Ms D Lynch  
Depute Rector